

## **Terms of Reference Consulting**

### **Strengthening the regulatory framework for the primary prevention of pandemics at wildlife trade interfaces**

**Country: Bolivia**

#### **I. Background**

The Wildlife Conservation Society (WCS) is a global organization founded in 1895 and dedicated to the conservation of wildlife and natural landscapes. Her work experience, over more than 100 years, has contributed to generating relevant scientific knowledge about wildlife, protecting vulnerable species and promoting the creation and management of protected areas in different parts of the world.

Although studies on wildlife health in Bolivia are recent, they have identified several diseases that affect wild species, some of which come from domestic animals. This poses a risk to conservation and public health, especially in the context of illegal wildlife trafficking. Constant monitoring is essential to detect and prevent the spread of diseases, since animals seized in illegal trafficking, being in close contact with other species and humans in rescue centers, can facilitate the emergence of pathogens such as H1N1.

Within this framework, the WCS has been developing the project "*Strengthening regulatory frameworks for the primary prevention of pandemics at the interfaces of wildlife trade*" with the financial support of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ), a project that has developed a first phase of government consultations to identify gaps and opportunities to reduce the zoonotic risks associated with wildlife trafficking.

#### **II. Requirement**

WCS is interested in hiring a consultant to strengthen the regulatory framework, such as protocols and other legal instruments, staff training and inter-institutional coordination to prevent and mitigate zoonotic risks associated with legal and illegal wildlife trade.

#### **III. Profile**

Academic background:

- University degree in national provision as a lawyer specialized in Environmental Law and Administrative Law in Bolivia.

- Postgraduate studies in environmental standards, international environmental law, biosecurity, zoonotic risk management, global health (desirable).

Experience:

- In-depth knowledge of national and international legislation and relevant international regulatory frameworks for wildlife trafficking, public health and zoonoses, including instruments such as CITES (Convention on International Trade in Endangered Species of Wild Fauna and Flora) and WOAHA (World Organisation for Animal Health).
- Experience in the assessment, drafting or reform of regulatory frameworks related to wildlife and public health, especially in zoonosis contexts.
- Experience in the development of guidelines and legislation focused on the application of biosecurity and risk analysis and/or critical control points along animal trade chains with a focus on zoonosis prevention or public health.

Skills:

- Knowledge in Human Rights for a healthy environment.
- Capacity for legal and policy analysis to identify gaps and opportunities for improvement in existing legal frameworks.
- Management of control and monitoring tools to evaluate the effectiveness of the actions implemented.
- Ability to coordinate effectively with government agencies, NGOs and other key institutions, facilitating the implementation of legal frameworks and protocols.

Other:

- Member of the International Alliance Against Health Risks in Wildlife Trade.
- Bolivian nationality desirable.
- With immediate availability.

**IV. Responsibilities and activities**

- Review in detail the existing regulatory framework to identify the legal gaps associated with zoonotic risks and the wildlife trafficking interface at national and local levels.
- Prepare a report on the analysis of the national regulatory framework, integrating the legal gaps identified and the recommendations for improvement obtained through interviews and meetings with the institutions involved.
- Develop specific normative proposals and model regulations, ordinances,

decrees, and others for the different levels of government, aligned with the national framework, in order to mitigate the zoonotic risks associated with legal and illegal wildlife trade.

- As far as possible, manage the approval of regulatory proposals before the competent authorities and plan their subsequent socialization.
- Coordinate with key stakeholders from different sectors (government, NGOs, private sector) to ensure that policy proposals are comprehensive and tailored to local needs.
- Develop a monitoring and evaluation plan to follow the process of applying the approved regulations, ensuring their effectiveness in mitigating zoonotic risks arising from the wildlife trafficking interface at national and local levels.

## V. Delivery duration and schedule

A standard contract will be signed between the consultant and WCS for a period of 3 months from the date of signing the contract. The delivery schedule for this consultancy is as follows:

Product	Delivery date
<b>Product 1.</b> Analysis of the national regulatory framework on issues related to legal and illegal wildlife trade and its relationship with zoonotic risks, for the development of a specific regulatory proposal (or adaptation of the existing regulatory framework) at the national and local levels to regulate the activities inherent to the management and trade of wildlife and reduce zoonotic risks.	20 days after the start of the counseling
<b>Product 2.</b> Development of the documents proposed in output 1 on specific regulations (regulations, ordinances, decrees, etc.), in coordination with the corresponding bodies (meetings), adjusted to the different levels of government and aligned with the national framework.	75 days after the start of counseling
<b>Output 3.</b> Presentation of the proposed documents to the competent authorities for possible final approval and subsequent socialization.	90 days after the start of the consultancy

## VI. Payment method

The Employer shall pay upon delivery of the products agreed upon in the contract, upon delivery and receipt to the satisfaction of the contract supervisor, as follows:

Delivery No.	Deliverables	Delivery date	Consulting Payment Percentage
1	<b>Product 1.</b> Analysis of the national regulatory framework on issues related to legal and illegal wildlife trade and its relationship with zoonotic risks, for the development of a specific regulatory proposal (or adaptation of the existing regulatory framework) at the national and local levels to regulate the activities inherent to wildlife management/trade and reduce zoonotic risks.	<i>According to schedule</i>	30%
2	<b>Product 2.</b> Development of the documents proposed in output 1 on specific regulations (regulations, ordinances, decrees, etc.), in coordination with the corresponding bodies (meetings), adjusted to the different levels of government and aligned with the national framework.	<i>According to schedule</i>	30%
3	<b>Output 3.</b> Preparation of normative models (regulations, ordinances, decrees, etc.) for the different levels of government, aligned with the national framework and recommendations to strengthen or adjust the regulatory framework.	<i>According to schedule</i>	40%
			<b>100%</b>

## VII. Supervision

The supervision of the execution and compliance with the obligations contracted by the consultant in favor of the WCS will be in charge of WCS in Bolivia.

## VIII. Work methodology

The consultant may propose the methodological alternatives that he or she considers appropriate for the type of objectives to be pursued in each of the components and stages of the consultancy; however, it is expected that a clear methodology will be developed with a consistent level of disaggregation of activities aimed at achieving the objectives set within the established terms and deadlines.

## **IX. Confidentiality**

Once the bidder is informed that he or she has been selected, the contractor will be obliged to maintain in strict confidentiality all the information exchanged, provided or created as a result of the relationship between him or her and the contracting entity, for the performance of the consulting study subject to these terms of reference. All information obtained by consultants, as well as their reports and the documents they prepare, related to the performance of the contract will be considered confidential, and may not be disclosed at any time to any person without the express written authorization of WCS. Consultants shall not use the confidential information for any purpose other than the exercise of their rights and the performance of their obligations under or in connection with the contract.

## **X. Submission of proposals**

The financial proposal (in local currency and its equivalent in U.S. dollars) that includes legal taxes and payments to the Gestora (the latter for local consultants), must be sent to [fsuarez@wcs.org](mailto:fsuarez@wcs.org) with a copy to [convocatoriascwt@wcs.org](mailto:convocatoriascwt@wcs.org) and [alice.brandt@giz.de](mailto:alice.brandt@giz.de) by November 7<sup>th</sup>, 2024, indicating the name of the consultancy along with the applicant's curriculum vitae (or portfolio), including professional references.